Under the pass/fail option, a student who has at least sophomore standing and who is not on academic probation may register for one pass/fail course each term. A maximum of 20 quarter hours may be taken under the pass/fail option. Grades A through D represent passing performance. Written permission to use the pass/fail option must be obtained from the student's academic advisor or from their college or school office prior to the beginning of the third week of the quarter. For courses of four weeks or fewer in duration, approval must be obtained before the second class meeting of the course. The option is limited to no more than one course in any one department.

The pass/fail option may not be used for the following categories of courses:

- courses taken to meet Liberal Studies requirements;
- courses taken to meet requirements of a student’s major (including intended and pre-majors), minor and/or certificate (including intended and pre-minors/certificates);
- developmental courses, such as MAT 94, MAT 95 and WRD 102, WRD 108 and WRD 200.

If the course is passed, the credit hours earned are entered on the student's record; the grade is not included in computing the student's grade point average. If the course is failed, the F grade is recorded on the student's record and the credit hours attempted are included in computing the student's grade point average.