

# GRADES, REPEATING CLASSES

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Undergraduate students may need to repeat courses in order to meet degree requirements. Ordinarily only grades lower than C- may be repeated. Students who earn a grade lower than C- may repeat a course one time without special permission from their academic advisor in their home school/college. When a repeat occurs, all grades achieved are recorded on the academic record (noted as repeated), while only the second grade is used to determine cumulative credit and to calculate the GPA.

Students who wish to repeat a course more than once, or repeat a course for which a grade of C- or better was earned, should receive permission from their school/college academic advisor. If students repeat, the second and all subsequent grades will be used to calculate the GPA. Credit earned is based on the final attempt.

Students who register for a course for the third time without first obtaining permission from their academic advisor may be dropped from the course by their college office.

Similarly, students who register for a course where a grade of C- or better was earned, without first obtaining permission from their academic advisor, may be dropped from the course by their college office.

## Transfer/Test Credit Considerations

- Repeating Courses at Another Institution (Original Attempt taken at DePaul)

Students who complete a course at DePaul and who wish to repeat the course at another institution, in order to transfer the course back to DePaul, may do so with permission of their academic advisor in their school/college. In this case, the DePaul grade will remain in the GPA and credit will be awarded based on the final attempt. This policy applies to DePaul courses where a letter grade was earned including grades of F, FX, IN, and R.

- Repeating Courses at DePaul Where Credit Was Previously Earned in Transfer/Test

When students repeat a course at DePaul where the credit was previously earned through transfer or test credit, the transfer or test course is considered the original attempt and the DePaul course will be considered the repeat. In the exceptional case where students complete the course again at DePaul, all DePaul grades will be calculated into the grade point average with credit based solely on the last attempt.

## Notes

This policy does not apply to courses that are repeatable for credit.

Federal and state financial aid regulations restrict the number of times a student may receive aid when repeating a course for which credit has been earned. Recipients of federal and/or state financial aid should contact the Office of Financial Aid to learn about the financial aid impact if considering repeating a course for which credit has already been earned.