

DEPAUL
UNIVERSITY



Course Catalog

School of Music Graduate Studies

Winter/Spring 2009-2010

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General Information

School of Music - Graduate Studies ▫ General Information

Catalog Version

GRADUATE UPDATE: OCTOBER 15, 2009

Please use the menu items to the left for current catalog navigation. Access archived catalogs by choosing the link to the right.

School of Music - Graduate Studies ▫ General Information ▫ Administration

Administration

ADMINISTRATION

DONALD E. CASEY, ED.D.

Dean

JUDY BUNDRA, Ph.D.

Associate Dean of Academic Affairs

ROBERT KRUEGER, M.B.A.

Associate Dean of Administration

ROSS BEACRAFT, MUS. B.

Director of Admission

Committee on Graduate Studies

Purposes

Faculty

Programs of Study

Admission

Certificate in Performance

Non-Degree Seeking Students

Student-At-Large

International Students

Procedures for Admission

Diagnostic Examinations

Catalog Version

School of Music - Graduate Studies ▫ General Information ▫ Committee on Graduate Studies

Committee on Graduate Studies

Ross Beacraft

Judy Bunda

Julie DeRoche

Jacki Kelly-McHale

Robert Lark

Kurt Westerberg

[School of Music - Graduate Studies](#) [General Information](#) [Purposes](#)

Purposes

The DePaul University School of Music is committed to preparing its students to excel in a variety of professional careers. Through the study and performance of music, we foster the development of our students as informed, compassionate, articulate, and creative individuals, with a thirst for continued learning. We embrace the diversity of our urban society and seek to enrich the lives of other members of the DePaul community and of the citizens of the area through the performance and study of music.

The goals of the School of Music are to provide educational experiences of the highest order to the students in each of our seven undergraduate and four graduate programs, chiefly through faculty members who are increasingly characterized as superbly talented musicians and excellent and dedicated teachers, and capable and committed staff all in an environment which is profoundly humane. Secondly, we seek to enrich the lives of a large number of general campus students through fine and attractive music course offerings for the non-music major. Lastly, we strive to elevate the lives of a broad array of Chicagoans by offering many and varied musical performances, on campus and elsewhere, and by offering a select group of fine educational outreach programs.

Towards fulfilling the School of Music mission and goals, the following objectives have been defined:

- To maintain the highest possible standards of quality and integrity in providing music instruction, generally in degree programs at the undergraduate and graduate levels;
- To emphasize the performance of music throughout the educational experience;
- At the undergraduate level, to maintain a balance between the professional and liberal studies content appropriate to the baccalaureate tradition;
- At the graduate level, to increase and refine the knowledge and understanding of music, musical process, and information gathering, both within the specialization and elsewhere;
- To create an environment whereby all qualified students can work effectively to realize their ultimate potential as musicians and citizens;
- To seek diversity among students, faculty, and staff and within the curricula;
- To benefit from DePaul's urban setting through interaction with the city's people and its institutions, and through that interaction, in turn, to enrich the community;
- To be good and responsible citizens of DePaul University ;
- To continue to enable our alumni to realize their membership in our community.

[School of Music - Graduate Studies](#) [General Information](#) [Faculty](#)

Faculty

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[School of Music - Graduate Studies](#) [□](#) [General Information](#) [□](#) [Programs of Study](#)

Programs of Study

The School of Music offers programs leading to the Master of Music degree in the fields of music performance, composition, music education and jazz studies. A minimum of 44 quarter hours of graduate credit is required for the Master of Music degree. This total is divided between the core studies (required of all master of music students), and the specialization requirements which relate uniquely to the area of specialization. (Specialization requirements listed under Course Requirements, page 230.)

[School of Music - Graduate Studies](#) [□](#) [General Information](#) [□](#) [Admission](#)

Admission

The first charter of DePaul University included a statement on nondiscrimination and the policy has been enforced vigorously for over 80 years. Students, faculty and the public are entitled to equal treatment regardless of race, creed or color. It is the policy of the School of Music to make admission decisions without regard to the race, color, religion, age, gender, sexual orientation, national origin or handicap of the candidate.

[School of Music - Graduate Studies](#) [□](#) [General Information](#) [□](#) [Procedures for Admission](#)

Procedures for Admission

Applicants for admission should obtain application forms from the School of Music, 804 West Belden Avenue, Chicago, Illinois 60614. The completed forms along with official transcripts of credits should be on file not later than four weeks before the opening of registration. Since there often is a delay in the forwarding of transcripts, applicants are advised to initiate the application procedures as early as possible. A nonrefundable application fee is required of every student applying for admission to the University as a degree-seeking student. When admission has been approved, the applicant will be apprised of the diagnostic examination schedule and interviews with graduate advisors .

Certificate in Performance

The School of Music also offers a program leading to the Certificate in Performance. The Certificate in Performance is a post-masters degree for classical or jazz musicians, who intend to pursue careers as professional performers. The degree is comprised of six quarters of applied study (24 credits), along with study (12 credits) in related fields such as ensembles, chamber music, pedagogy, or repertoire.

Non-Degree Seeking Students

Students who do not intend to work for a masters degree or who have missed the degree seeking deadline may file an application for non-degree-seeking status under the following regulations:

1. Applicants who have not earned a bachelors degree or its equivalent from an accredited institution cannot be admitted.
2. Applicants must demonstrate special competence in major area, including an audition for applied (performance) majors.
3. Applicants refused admission as degree-seeking students may not enroll as non-degree-seeking students. Non-degree-seeking status may be terminated at any time by the associate dean. Non-degree-seeking students who plan to register for or who accumulate a substantial amount of credit are advised to become degree-seeking students. Only the first 12 quarter hours earned as a non-degree-seeking student at DePaul may subsequently be applied toward a degree when the student is accepted as a degree-seeking student.

Student-At-Large

A student completing a graduate program at another accredited institution may, on the written recommendation of the associate dean, be admitted as a student-at-large.

International Students

All international students and any student who has been educated outside of the 50 United States should request general admission information and applications from the international advisor. Application deadline for music students with foreign education is January 15. To be admitted, all students must pass an entrance audition, meet academic requirements, and demonstrate a proficiency in English.

To demonstrate English proficiency, international graduate music students must pass a TOEFL examination with a written score of 550 or a computer-based score of 213. If a student has met all other music admissions criteria and taken a TOEFL examination, but not yet achieved a passing score, they

may be considered for admission to the joint English Language Academy-School of Music program. (For further information on this program, students should contact the School of Music Admissions Office.) Those who request student visas also must show evidence of adequate financial support (scholarships are not available to these students). A formal letter of admission and/or form 1-20 will be issued only after all admission requirements have been fulfilled.

School of Music - Graduate Studies [▢](#) General Information [▢](#) Diagnostic Examinations

Diagnostic Examinations

Students who have been admitted to the masters degree program must take diagnostic examinations in musicianship for composition, performance and music education majors. These examinations, taken prior to initial enrollment, will be used to guide course placement and to identify areas for additional studies.

Requirements

School of Music - Graduate Studies ▫ Requirements

Residence Requirements for the Master of Music Degree

All courses for the masters degree must be taken at DePaul University. Graduate credit for courses completed at other institutions may not be applied toward the degree.

A full-time graduate student must be registered for a minimum of six quarter hours in any term. All requirements for the degree must be completed within three calendar years from the time a student is admitted to the degree program. For unclassified students removing deficiencies, this period will begin when all deficiencies are removed and admission to the masters degree program has been granted. Part-time music education students may extend the length of their studies beyond three years, only upon approval of the department chair.

Terminal Requirements for the Master of Music Degree

Course Requirements for the Master of Music Degree

School of Music - Graduate Studies ▫ Requirements ▫ Terminal Requirements for the Master of Music Degree

Terminal Requirements for the Master of Music Degree

Two terminal requirements are required of all students:

- A written comprehensive examination, in which the student must demonstrate a satisfactory knowledge of the theory, history, literature and practice of music, as well as the area of major specialization. The comprehensive examination may be taken at any time after 32 quarter hours of graduate credit have been earned;
- In performance, the presentation of a public recital; in composition, the completion of an original work; in music education, the completion of a final project; in jazz studies, performance track, the presentation of a public recital; composition track, the completion of a final writing project.

While preparation of the terminal requirement in the major may take place within some course or activity for which a student is registered for credit, additional academic credit is not granted for the project itself.

School of Music - Graduate Studies ▫ Requirements ▫ Course Requirements for the Master of Music Degree

Course Requirements for the Master of Music Degree

COURSE REQUIREMENTS FOR THE MASTER OF MUSIC DEGREE

A minimum of 44 quarter hours of graduate credit is required for the Master of Music degree. This total is divided between the basic studies required of all master's degree students, and courses in the specialization. Prior to the conclusion of each degree program, graduate students must pass a written comprehensive examination, administered by each department/program.

BASIC STUDIES (14 quarter hours)

Music History/Theory 12

Music Research 2

Following are the specific course requirements for each of the degree programs:

Composition

| | |
|----------------------------------|----|
| Music Theory/History | 12 |
| Music Research | 2 |
| Problems, Procedures, Techniques | 4 |
| 20th Century Music Topics | 4 |
| Electro-Acoustic Music | 4 |
| Composition | 12 |
| Electives | 6 |

44
Jazz Studies: Performance

| | |
|-----------------------|----|
| Music Theory/History | 12 |
| Music Research | 2 |
| Applied Jazz | 12 |
| Jazz Pedagogy | 2 |
| Jazz Ensemble | 6 |
| Jazz Combo | 6 |
| Electives | 4 |
| Graduate Jazz Recital | 0 |

44
Jazz Studies: Composition

| | |
|---------------------------|----|
| Music Theory/History | 12 |
| Music Research | 2 |
| Advanced Jazz Composition | 8 |
| Applied Jazz | 6 |
| Jazz Analysis | 4 |
| Jazz Pedagogy | 2 |
| Jazz Ensemble | 3 |
| Jazz Combo | 3 |
| Electives | 4 |

44
Music Education

| | |
|---|----|
| Music Theory/History | 12 |
| Music Research | 2 |
| Music education seminars | 12 |
| Music education research | 2 |
| Techniques of Research in Music Education | 4 |
| Electives | 12 |

44
Performance: Brass

| | |
|------------------------------|----|
| Music Theory/History | 12 |
| Music Research | 2 |
| Applied brass | 24 |
| Brass Concepts | 2 |
| Electives | 4 |
| Ensemble participation | 0 |
| 6 quarters of Large Ensemble | |
| 3 quarters of Chamber Music | |
| Graduate Recital | 0 |

44**Performance: Guitar**

| | |
|-------------------------------|----|
| Music Theory/History | 12 |
| Research | 2 |
| Applied guitar | 24 |
| Pedagogy | 2 |
| Electives | 4 |
| Ensemble participation | 0 |
| 6 quarters of Guitar Ensemble | |
| Graduate Recital | 0 |

44**Performance: Percussion**

| | |
|-----------------------------------|----|
| Music Theory/History | 12 |
| Research | 2 |
| Applied percussion | 24 |
| Percussion Pedagogy | 2 |
| Electives | 4 |
| Ensemble participation | 0 |
| 3 quarters of Large Ensemble | |
| 3 quarters of Percussion Ensemble | |
| Graduate Recital | 0 |

44**Performance: Piano**

| | |
|---|----|
| Music Theory/History | 12 |
| Research | 2 |
| Applied piano | 24 |
| Art of the Piano | 3 |
| Electives | 3 |
| Ensemble participation | 0 |
| 3 quarters of Large Ensemble or Chamber Ensemble | |
| Graduate Recital | 0 |

44**Performance: Strings**

| | |
|------------------------------|----|
| Music Theory/History | 12 |
| Research | 2 |
| Applied strings | 24 |
| Electives | 6 |
| Ensemble participation | 0 |
| 6 quarters of Large Ensemble | |
| 6 Chamber Music | |
| Graduate Recital | 0 |

44**Performance: Voice**

| | |
|---------------------------------------|----|
| Music Theory/History | 12 |
| Research | 2 |
| Applied voice | 24 |
| Electives | 6 |
| Ensemble participation | 0 |
| 3 quarters of Large Ensemble | |
| 2 quarters Chamber Music | |
| Diction Proficiency/Lab or equivalent | 0 |
| 3 quarters | |
| Graduate Recital | 0 |

Performance: Woodwind

| | |
|--------------------------------|----|
| Music Theory/History | 12 |
| Research | 2 |
| Applied woodwind | 24 |
| Woodwind Orchestral Repertoire | 2 |
| Electives | 4 |
| Ensemble participation | 0 |
| 6 quarters of Large Ensemble | |
| 3 quarters of Chamber Music | |
| Graduate Recital | 0 |

Note: Only 300 level or 400 level courses may count towards the graduate degree, and students must maintain a B- or better in 300 level courses in order to earn credit.

Music Teacher Certification Program

School of Music - Graduate Studies ▢ Music Teacher Certification Program

Admission

Applicants to the DePaul music teacher certification program must meet the following standards:

- Undergraduate degree in music
- Grade Point Average of 2.75 or higher
- Recommendations from two individuals familiar with the candidates potential as a teacher
- Music audition

School of Music - Graduate Studies ▢ Music Teacher Certification Program ▢ Program of Study

Program of Study

All certification students must meet the core requirements of the undergraduate students in music education. Certification students must take courses in four basic areas: music, liberal studies, music education, and education. A transcript review will be done by the music education department, to determine any deficiencies in any of these areas of study. Substitutions will be determined by the associate dean where appropriate.

Music courses:

- ~ Applied music study (2 years)
- ~ Musicianship/music theory and history (2 years)
- ~ Aural training (2 years)
- ~ Keyboard skills (2 years)
- ~ Conducting (1 course)
- ~ Music Traditions (world music and jazz)
- ~ Ensemble (4 years)

Liberal studies:

- ~ Writing (8 quarter hour credits)
- ~ Math (4)
- ~ Science, lab or quantitative (4)
- ~ American government (4)
- ~ American history (4)

Music education:

(V=vocal specialization only, I=instrumental specialization only)

- ~ MED 306, Introduction to Music Education (2 credits)
- ~ MED 303, Elementary Vocal General Music Methods (4)
- ~ MED 304 Middle School Vocal General Music Methods (2), V
- ~ MED 300, Elementary Instrumental Music Methods (4)
- ~ MED 305, Secondary Vocal Music Methods (2), V
- ~ MED 301, Secondary Instrumental Music Methods (2), I
- ~ MED 310, Music for the Exceptional Child (4)
- ~ MED 325, Conducting for the Music Educator (2)
- ~ MED 340, Technology for the Music Educator (2)
- ~ MED 121, Class Guitar (1)
- ~ MED 196, Class Voice (1)
- ~ Instrumental techniques classes (4 for V, 8 for I):

o MED 101 Brass I, MED 102 Brass II, MED 103 Woodwinds I, MED 104 Woodwinds II, MED 105 Woodwinds III, MED 107 Percussion, MED 105 Strings I, MED 106 Strings II, MED 101 Brass I, MED 102 Brass II

~ MED 313, Choral Literature (2), V

~ MED 360, Topics in Music Education: Accompanying for the Music Educator (2), V

~ MED electives (4 for V, 6 for I)

~ MED 095 (0)

~ MED 392, Student Teaching (12)

~ MED 393, Student Teaching Seminar (0)

Professional education

~ SCU 207, Social and Historical Foundations of Education (4)

~ SCU 336 or PSY 303, Human Growth and Development (4)

~ LSE 380, Philosophical Foundations of Education (4)

Certificate in Performance

School of Music - Graduate Studies ▢ Certificate in Performance

Certificate in Performance

The purpose of the program is to provide an intensive post-masters degree performance experience for a small number of highly accomplished performers. Entry into the program is based on evidence of ability to be successful in post-graduate level performance study. Other criteria include:

- Completion of a master of music in performance degree or equivalent from an accredited institution.
- Three letters of recommendation.
- An entrance audition which demonstrates performance ability at the post-masters level.
- Voice applicants must demonstrate competence in Italian, French and German diction by audition and written IPA exam.

There are two elements in the certificate in performance program. First, applied music (private instruction), and second, related studies. Related study will normally consist of participation in the appropriate performing organization(s), and additional academic classes in a supportive area. The course requirements for the certificate in performance appear below:

- Applied Music (24 credit hours)
- Related Study (12 credit hours)
- Recital

Courses

School of Music - Graduate Studies ▢ Courses

Courses

Please visit Campus Connection at <https://campusconnect.depaul.edu> for current course information. If you do not have a password for Campus Connection you may log on as a guest. Once you are on Campus Connection please select Course Descriptions followed by the department.

School of Music Graduate Handbook

School of Music - Graduate Studies ▢ School of Music Graduate Handbook

Introduction

In addition to the DePaul University Graduate Student Handbook, the School of Music Student Handbook includes rules and regulations for its graduate programs. Additional academic information and regulations applicable to our graduate programs appear in the School of Music Student Handbook.

Upon admission to a graduate program, a student is to follow the catalog requirements in effect at the time of entrance. A student who is readmitted or who changes his or her program or enrollment status is subject to the terms of the catalog in effect at the time of readmission or status change.

As a graduate student you assume the responsibility to know and meet both the general and particular regulations, procedures, policies, and deadlines set forth in this catalog and handbook.

School of Music - Graduate Studies ▢ School of Music Graduate Handbook ▢ Overview of Graduate Program

Overview of Graduate Program

MASTERS OF MUSIC

DePaul University School of Music offers a Masters of Music degree in performance, composition, jazz studies, or music education. A minimum of 44 quarter hours are required for the degree, including courses in music history and theory, research, and the area of specialization. Graduate students are also required to pass a comprehensive examination and complete a final project, recital, or paper. Most students complete the program in two years or six quarters; however, music education students who enroll part-time while teaching may take classes throughout three summers and two intervening academic years.

CERTIFICATE IN PERFORMANCE

The Certificate in Performance is a highly selective, intensive course of study for students who have already earned a masters degree in performance. A minimum of 36 quarter hours must be completed over two years. Certificate students enroll in applied lessons, ensembles, and other supporting music courses.

School of Music - Graduate Studies ▢ School of Music Graduate Handbook ▢ Masters Programs

Masters Programs

MASTERS OF MUSIC CURRICULA

Students earn a minimum of 44 credits to receive a Masters degree. Only 300 level or 400 level courses may count towards the graduate degree, and students must maintain a B- or better in 300 level courses in order to earn credit.

GRADUATE CORE

The graduate core is comprised of 14 credits of course work in music research, and music theory and history. All masters students must complete the following:
2 credits, graduate music research

4 credits, graduate music theory

*Diagnostic examinations are given during summer orientation, to determine the correct placement in the theory sequence. Students may be placed in one of these 4 credit courses:

- Analytical Techniques or Analytical Studies for classical majors
- Jazz Style and Analysis for jazz majors

8 credits, graduate musicianship courses from this list of 4 credit courses:

- Medieval Music
- Renaissance Music
- Baroque Music
- Classical Music
- Romantic Music
- 20th Century Music Before World War II
- Music Since World War II
- 20th Century Wind History/Literature
- Jazz History
- History of the Oratorio
- History of the Opera
- World Music

SPECIALIZATION COURSES

The list of requirements in each specialization is available online on the School of Music web site: <http://music.depaul.edu/Programs/GraduatePrograms/index.asp> .

Any questions should be directed to the appropriate individuals:

- Julie DeRoche, Performance Department Chair
- Jacki Kelly-McHale, Music Education Coordinator
- Dr. Bob Lark, Director of Jazz Studies
- Dr. Kurt Westerberg, Composition and Musicianship Department Chair

ELECTIVES

Each program of study allows students to select music elective courses, in consultation with their faculty advisors. NOTE: Large Ensembles or Chamber Ensembles may not serve as electives if they are already fulfilling ensemble requirements.

APPLIED STUDY

Graduate students are allowed to enroll in a maximum of 4 credit hours of applied study per quarter, which translates into 10 one-hour private lessons on their audition instrument. Students cannot enroll in excess of 4 credits per quarter; those who are assigned to split their instructional time between 2 instructors may enroll in 2 credits per instructor. Students who enroll in 2-credit lessons receive nine 1/2 hour lessons or one-hour lessons every other week.

Every effort will be made to assign students to their teacher of choice, but it is the right of the performance department to determine the best match. If a student wishes to request a change of teachers, s/he must first discuss the matter with the teacher; if a change is warranted, the area coordinator will then process a new assignment.

Graduate students are permitted a maximum of 24 quarter hours. Students may only study with the faculty on their audition instrument; students who wish to pursue their studies on another instrument may enroll through the DePaul Community Music Division, outside of the University academic curriculum.

JURIES & RECITALS

Policies on juries and recital permission differ from instrument to instrument. All questions should be directed to the area coordinator or department chair. Once approved, recitals are scheduled through the Facilities Coordinator, and programs are printed by the School of Music. Recitals are scheduled only during the academic year, excluding the final examination weeks.

ENSEMBLES

Participation in performance ensembles is required of all performance degree programs. Each degree program specifies the nature and the number of ensembles required for graduation. Students must enroll in ensembles as assigned for the required number of quarters.

- Every ensemble member must be registered for the ensemble.
- Graduate performance majors should enroll in choir, orchestra, or wind ensembles for 0 credit; graduate jazz performance and jazz composition majors should enroll in jazz ensembles or jazz combos for 1 credit.
- One ensemble is counted per quarter; therefore, if a student participates in 2 ensembles in a quarter, only 1 will be applied towards the ensemble requirement. Additional ensemble registrations in a given quarter will count towards music electives.

INDEPENDENT STUDY

Independent study courses are offered only in exceptional circumstances: 1) if a required class is not offered as promised in the University Catalogue, prior to a student's graduation, or 2) if a professor encourages a student to pursue further study of a topic not addressed in existing courses. Independent studies are not available to accommodate individual schedule conflicts or other such circumstances. Department chairs and the Associate Dean must approve any independent study, and forms are available in the College Office and online.

COMPREHENSIVE EXAMINATIONS

In the final quarter of study, all graduate students are required to successfully complete comprehensive examinations. The comprehensive examinations are comprised of a series of written questions reflecting summative knowledge of the discipline. Each coordinator or department chair is responsible for administering the examinations, and students must strictly adhere to the deadlines set by each program. If any student fails any portion of the comprehensive examinations, s/he is required to retake the examinations in order to meet the standards of the program. Graduate students will be processed for degree completion only after the department chair or coordinator notifies the college office that the students have passed the comprehensive examinations.

School of Music - Graduate Studies ▢ School of Music Graduate Handbook ▢ Performance Awards

Performance Awards

All students who receive performance awards must participate in ensembles as needed. Failure to do so may result in the forfeiture of performance award dollars. Graduate performance awards are provided for a maximum of 6 quarters. Only full-time students (6-8 credits per quarter) are eligible for performance awards. Questions about the performance awards may be directed to Mr. Ross Beacraft, Director of Admission.

Curricular ensemble requirements may differ from performance award requirements. A student on a performance awards may be required to participate in ensembles different than or beyond their majors curricular requirements

School of Music - Graduate Studies ▢ School of Music Graduate Handbook ▢ Academic Probation

Academic Probation

Students who fail to make meaningful progress towards their degree may be placed on academic probation. Furthermore, students who do not maintain a 2.5 grade point average, may be placed on academic probation. Any student who is placed on probation will be notified in writing and should meet with the Associate Dean. Generally, students are not allowed to remain on probation for more than 2 quarters without additional academic sanctions being applied.

[School of Music - Graduate Studies](#) ▢ [School of Music Graduate Handbook](#) ▢ [Academic Dismissal](#)

Academic Dismissal

Students who fail to meet the academic standards of the University or School of Music may be dismissed. If a student earns less than a 2.5 for two consecutive quarters, and/or fails to make meaningful progress towards the degree, the student is subject for dismissal. Any student who is dismissed will be notified in writing and should meet with the Associate Dean. Appeals for dismissal should be submitted in writing to the School of Music Exceptions committee, clearly stating reasons for the academic problems, and the students plans to address the situation.

[School of Music - Graduate Studies](#) ▢ [School of Music Graduate Handbook](#) ▢ [Withdrawal and Re-Application](#)

Withdrawal and Re-Application

Any student who wishes to withdraw from the School of Music should first meet with his or her faculty advisor and then the Associate Dean. If the student is receiving a performance award, s/he should also meet with Mr. Ross Beacraft, Director of Admissions. A withdrawal form must be submitted online through Campus Connection. If a student withdraws in good standing, s/he may register for courses within 3 quarters without re-auditioning or re-applying; however, any returning student must notify the Director of Admission and the Associate Dean of his/her plans. If a student is away longer than 3 quarters, s/he must re-apply and re-audition to the School of Music, and is subject to the requirements current at the time of their application.

[School of Music - Graduate Studies](#) ▢ [School of Music Graduate Handbook](#) ▢ [Enrollment and Credits](#)

Enrollment and Credits

No one is permitted to attend a class for which he or she has not been properly registered. Credit is accumulated on the basis of quarter hours. The unit of credit is one quarter hour granted for 45 minutes of classroom work a week. The normal class extends over a ten-week period (or an accelerated five-week period in the summer). All courses carry four quarter hours of credit (2 2/3 semester hours), unless otherwise noted.

Music students enrolled for six or more quarter hours of credit are considered full-time. Those registered for less than 6 quarter hours of credit are considered less than half-time.

Graduate courses are numbered as 400 level courses; advanced undergraduate courses are numbered as 300 level courses. Students may enroll in 300 level courses but must earn a B-

or better in order to apply the credits towards their degrees.

[School of Music - Graduate Studies](#) ▢ [School of Music Graduate Handbook](#) ▢ [Transfer Credits](#)

Transfer Credits

No transfer credits are accepted into the Masters of Music or Certificate of Performance programs. All course work must be completed at DePaul University School of Music.

[School of Music - Graduate Studies](#) ▢ [School of Music Graduate Handbook](#) ▢ [Graduation](#)

Graduation

GRADUATION REQUIREMENTS

You must have successfully completed all of the general and specific degree requirements as listed in departmental or program sections of the catalog under which you were admitted. Completed degree requirements include passing the comprehensive examination and the submission of a final project, such as research paper, composition, or recital. Students need to achieve a minimum grade point average of 2.500 to graduate.

The University confers degrees at the end of the quarters, in November, March, June, or August; commencement ceremonies occur only in June. A student may participate in the June commencement ceremony if s/he completes the requirements in the winter or spring quarters preceding the ceremony, or the fall quarter of the following academic year. An application for degree completion must be filed online by the appropriate deadline.

In addition to submitting a graduation application, all graduating students must meet with the Associate Dean for a pre-graduation check. Failure to do so may jeopardize the granting of a student's degree. Students will be listed in the commencement book based upon their applications; degrees will not be conferred until all requirements are complete.

At the conclusion of their last quarter, a review of the students' transcripts takes place; upon successful completion of the degree requirements, students' names are released to the Student Records with the appropriate honors designations. An additional review takes place to ensure that all financial obligations have been met. Once complete, transcripts with the degree posted are available through Student Records, and diplomas are mailed to students. To receive a diploma, it is essential that students update their addresses in Campus Connection. The distribution of diplomas or release of final transcripts will be withheld if money is owed to the University.

GRADUATION WITH DISTINCTION

Graduation with distinction is awarded for students who earn 3.75 GPA or above.

[School of Music - Graduate Studies](#) ▢ [School of Music Graduate Handbook](#) ▢ [Career Planning and Placement](#)

Career Planning and Placement

The School of Music Office of Career Planning and Placement serves graduating students and

alumni. Assistance is provided in developing resumes, cover letters, recommendations, correspondence, interviews, and career strategies. Job openings are posted on the bulletin board located in the lobby of the first floor across from the elevator. Students are encouraged to meet with Robert Krueger, Associate Dean for Administration, School of Music, Room 231, 773.325-4355 or rkrueger@depaul.edu prior to graduation to develop their placement files.